



**MILL VILLAGES
ADVISORY COMMITTEE**

TOWN OF GRAFTON
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**Meeting Minutes
March 22, 2018**

A meeting of the Mill Villages Advisory Committee was held on March 22, 2018 at the South Grafton Community House, 27 Main Street, South Grafton. Present for the meeting were Philip Gauthier, Chairman; Ruth Anderson, Vice Chairwoman; Andrew Kjellberg, Clerk; and Members Kenneth Grew, Paul Pollinger, Michael Trilligan, and Julie Roberts.

1. **Call to Order:** Chairman Gauthier called the meeting to order at 6:05 p.m.
2. **Action Items:**
 - a. Draft Meeting Minutes – Passed over.
 - b. Approve correspondence to Board of Selectmen regarding temporary electrical service – Ken suggested that the Committee request to be put on the agenda for an upcoming meeting with the Board of Selectmen to revisit issues on hold since our last joint meeting in May, 2017. He and Phil offered to make that request with the BOS office.
 - c. Flag Day Concert – Ken got approval from Superintendent Jay Cummings, Principal Jim Pignataro and the music director at Grafton High School to have the concert and jazz bands perform at the Flag Day Concert this year. Andrew stated that the Knights of Columbus has offered to jointly sponsor the event with the Committee and will contribute \$250. Ken will check with the GHS music director as to how payment should be made. The Committee will match the Knights of Columbus contribution. Phil will confirm with the VFW that an Honor Guard will be present. Ken will check with Ann Morgan about the process to ensure portable toilets are available. Ruth will check with Ann to see if she still has examples of the flyers printed for previous years. Julie offered to help with design.
3. **New Business**
 - a. Update from Town Planner Joe Laydon – Joe will attend our April 14 meeting to provide the update in person.
 - b. Annual Report – Ruth reported that Ann Morgan prepared the 2017 Annual Report and delivered it to Cindy Ide in the Town Administrator's office.
4. **Old Business**
 - a. Brick Program update – Phil will check with the Planning Dept. on his next visit to Town Hall to see how many bricks are remaining to be sold, when the last delivery was made, and whether those bricks have been installed.

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- b. Arbor Day tree planting – Phil spoke with Phil Johnson of the Cemetery/Parks Department, and he agreed to order and plant as many trees as his budget would allow. He has also ordered replacement legs for the park bench destroyed by vandals, and expects delivery soon.
- 5. **Any Other Business Which May Legally Come Before the Committee**
 - a. Phil shared an invitation he received for the Committee to attend a retirement party for Park Ranger Chuck Arning. Andy made a Motion that, in appreciation of all the Mr. Arning did to aid the Committee in creation of the Mill Villages Park, the Committee purchase a commemorative brick in his name and have it installed. Ken seconded. Motion passed 7-0.
 - b. The Committee welcomed new member Julie Roberts.
- 6. **Next Meeting** – April 12, 2018 at 6:00 p.m.
- 7. **Adjournment** – Motion to adjourn made by Andy, seconded by Ken. Motion passed unanimously. The meeting was adjourned at 6:35 p.m.

Respectfully submitted,
Andrew Kjellberg, Clerk

Voted as accepted: April 12, 2018